### **🌱 Roots Africa Dashboard - 1 - Week Project Plan (Sprint 5)**

**Team Members:** Rishabh Banga, Demetrios Tzamaras, Ildreed Mbami, Scott Chen, Bruck Getnet, Yosef Tsigie  
**Client:** Cedric Nwafor (Roots Africa)  
**Project:** Data Dashboard for Impact Measurement

**Timeframe**: April 23 – April 30, 2025

#### **Week 1 (April 23rd - April 30th): Foundation and Early Engagement**

| **Task** | **Owner(s)** | **Deadline** | **Notes** |
| --- | --- | --- | --- |
| 📊 Modifying and finalizing the dummy data | Data Analyst | April 23 | Focus on format, completeness, and consistency |
| 🗓 Schedule weekly meetings with Cedric / Roots Africa team | Client Communication Lead | April 25 | Include fixed check-ins on Zoom or Google Meet |
| 🔍 Polishing the dashboard on Tableau using the dummy data | Technical Lead | April 28 | Evaluate based on data source compatibility and client capacity |
| 🧠 Improving dashboard layout and consider using google looker studio | UI/UX Lead | April 28 | Align with KPIs and usability expectations |
| 🧾 Prepare summary report of findings + next steps for client review | Project Manager | April 30 | Include insights from interview, data review, tool options |

### **✅ Deliverables by Apr 30, 2025**

* Completing Dummy Data
* Weekly check-in meeting with Cedric
* Revising Dashboard on Tableau
  + Consider using Google looker studio
* Prepare summary report